

KNOWLEDGE BASE ARTICLE

Filter SharePoint List by Date Range



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This article describes how to filter data in SharePoint List and Document Library by Date Range with Vitextra List Filter Web Part.

Introduction

Built-in SharePoint filter does not allow to filter List or Document Library by Date Range. Native funcationality limited to choosing the exact date of existing values:

	(All)	(AII) 🔻	1	(All)	(All)
	City	(All)		First Name	Maker
•••	Huilong	11/5/1900 11/17/1900	00 AM	Crimson	GMC
•••	Robatal	11/18/1900 11/20/1900	00 AM	Fuscia	Toyota
•••	Los Rastrojos	11/21/1900 11/30/1900	00 AM	Violet	Mercedes-Benz
•••	Baon	12/7/1900 12/25/1900	0 AM	Purple	Volkswagen
•••	Yeghvard	12/28/1900 1/6/1901	0 AM	Crimson	Kia
•••	Mayisad	1/7/1901	2:00 AM	Teal	Hyundai
•••	Słubice	2/7/1901 2/14/1901	00 AM	Maroon	Acura
•••	Szczerbice	2/18/1901 2/20/1901	00 AM	Green	Mitsubishi
•••	Fortaleza	2/26/1901 3/10/1901	0 AM	Orange	Honda
•••	Randegan		00 AM	Indigo	Hyundai
		Filter Date Tin	ne columr	7	

There are many cases in your daily work when you need to filter List or Document Library by Date Range. A workaround for this case is creating a special view. The more cases the more special views you produce.

Vitextra List Filter makes it possible to rid of unnecessary views and make your work more efficient.

Preconditions

Before using the date range filter you need to activate **Vitextra: List Filter** Site Collection feature and add the List Filter web part to the list view or a page where the view is located.

See Configure List Filter article for more information.

Add column to the filter panel

Click **Fields** to open column settings dialog:

		🖻 Share	🖙 Fields	Settings
Date begin:		Date end:	†	
Created begin:		Created end:		
	Filter pa	nel settings		

📝 Note

If setting buttons are not presented on the web part check your permissions and try again.

Check DateTime columns on the settings dialog you want to filter by and choose appropriate filtering control (**Date range**):

Filter f	ields				Ð	×
	Field	Caption	Control	Order	Required	
\checkmark	VIN	VIN	Autocomplete 🔻	1 🔹		
\checkmark	Maker	Maker	List 🔻	2 🔻		
\checkmark	Date	Date	Date range 🔹	3 🔻		
\checkmark	Modified	Modified	Date range 🔹	4 🔻		
\checkmark	Created	Created	Date range 🔹	5 🔻		
	Title	Title	Date	6 🔻		
	Model	Model	Date range Text •	7 🔻		
		Columns Settii	ngs Dialog			

Click **Save** and refresh the page to see the changes.

Filter by Date Range

Once you' configured the filter there are presented two date pickers for each DateTime column you selected on the filtering panel:

Cars						
				🖻 Share	🖙 Fields	Settings
VIN	Maker	Date begin:		Date end:		
Modified begin:	Modified end:	▼ Created begin:		Created end		
_				created end		
Apply Export						
	Filtering Pa	nel with date range contro	ols			

Type in a date or choose one with SharePoint date picker control and click **Filter** to apply the filter.

									🖻 Share	🔽 Fields	Sett			
												L/ Fields	se seu	ings
VIN	Maker		D	ate l	begin	c .					Date end:			
		•		12/1/	1968	3				0				0
Modified begin:	Modified e	nd:	C	reate	ed be	egin:					Created en	ıd:		
12/1/2019	2/19/2020		4		Feb	ruary 2	2020		•					0
Apply Export			<u>.s</u>	M	.T.	W	.T.	. <u>F</u> .	<u>.s</u>					
			26	27	28	29	30	31	1					
• new item or edit this li	st		2	3	4	5	6	7	8					
All Items ···· Find an item	Q		9	10	11	12	13	14	15					
Air terns	2		16	17	18	19	20	21	22					
✓ Title	City	Date	23	24	25	26	27	28	29					
Crimson Dimsdale	Yeghvard	6/3/1995 12:00 AM	То	day is	Wed	nesday 2020	/, Feb	ruary	19,	CG0BF7	04164			
Maroon Offa	Słubice	8/18/1991 12:00 AM	Ma	roon)	Acura	Э	5L	MJJ2J	T1FE310)829			
Green Scarsbrooke	Szczerbice	10/8/1970 12:00 AM	Gre	een		Mitsu	ubish	і ЈН	I4NA2	1625562	27312			
		Date Pici	ker	Со	ntı	ol								

📝 Note

You can specify both *begin* and *end* values as well as one of them to filter the data.