

KNOWLEDGE BASE ARTICLE

Upgrade Employee Directory from 1.* to 2.*

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This article describes how to update the Employee Directory to the latest version.

Introduction

The new version of [Employee Directory](#) was released in August 2020. There are two new core features:

- Employee availability to plan a meeting
- Recent documents created by the employee

Also the new version support 22 languages.

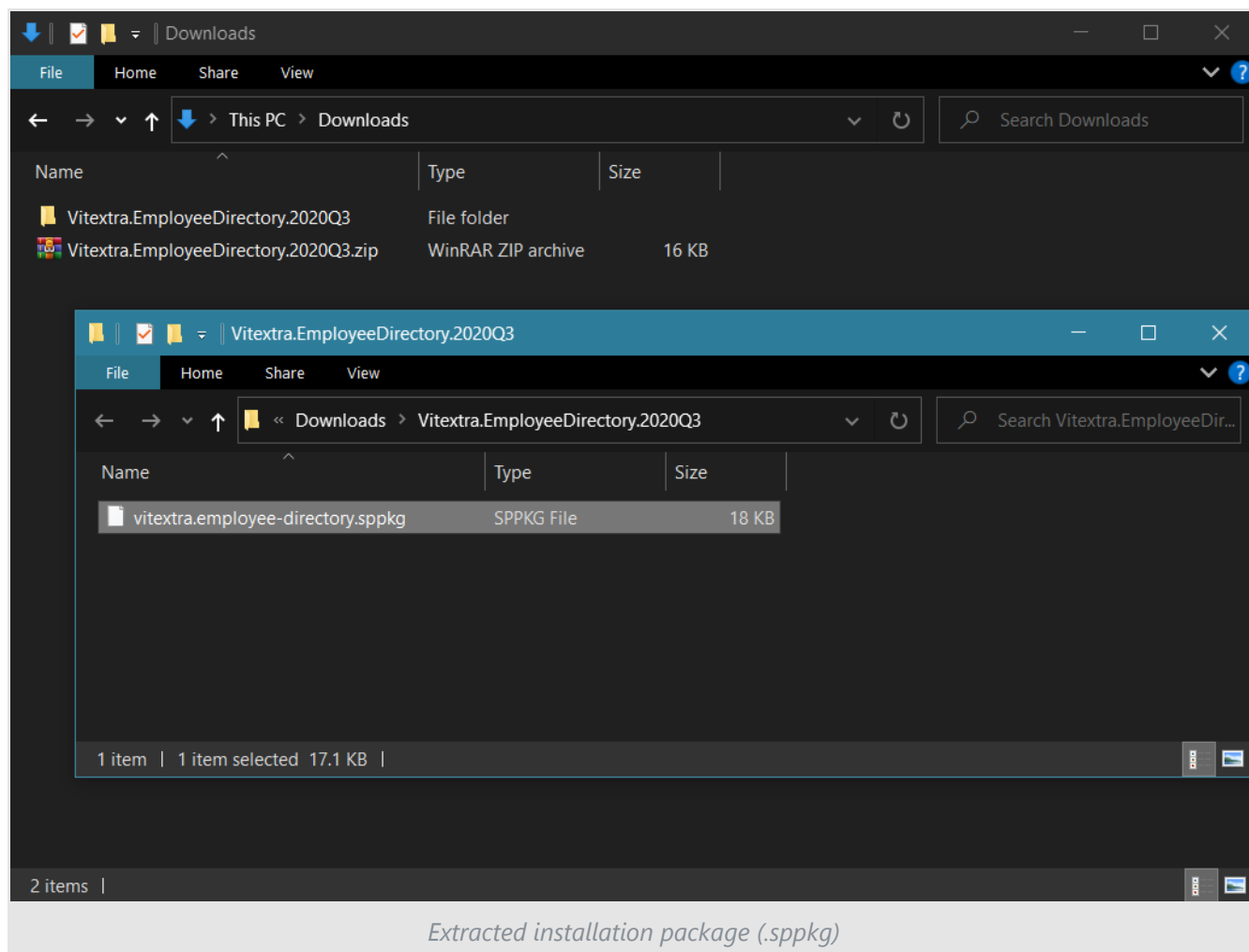
This article describes how to update the existing installed app to the new version.



Old versions are not retired. You can continue to use them without affecting your license.

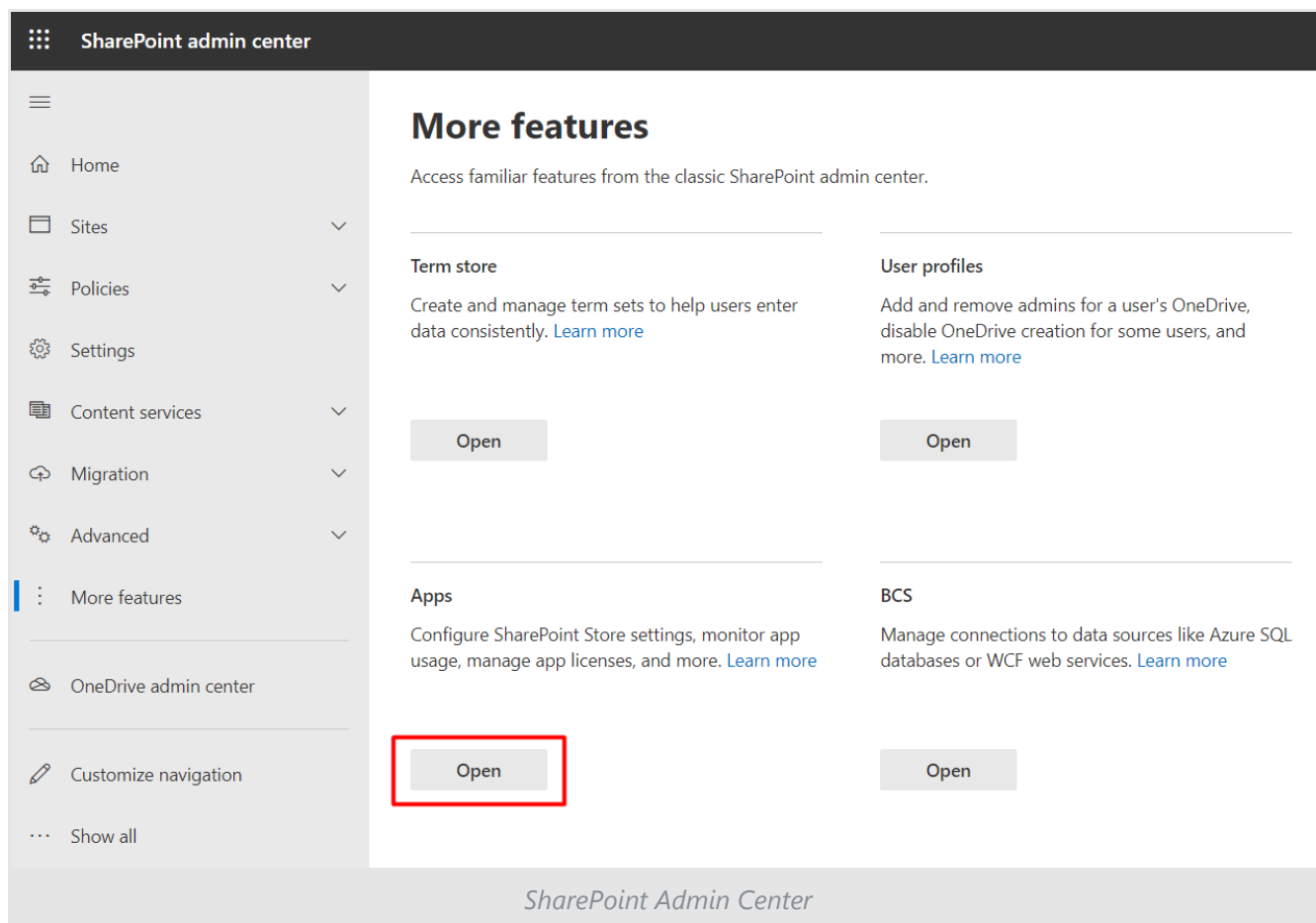
Installation package

Download the [zip file](#) (and unpack it to somewhere on your computer.

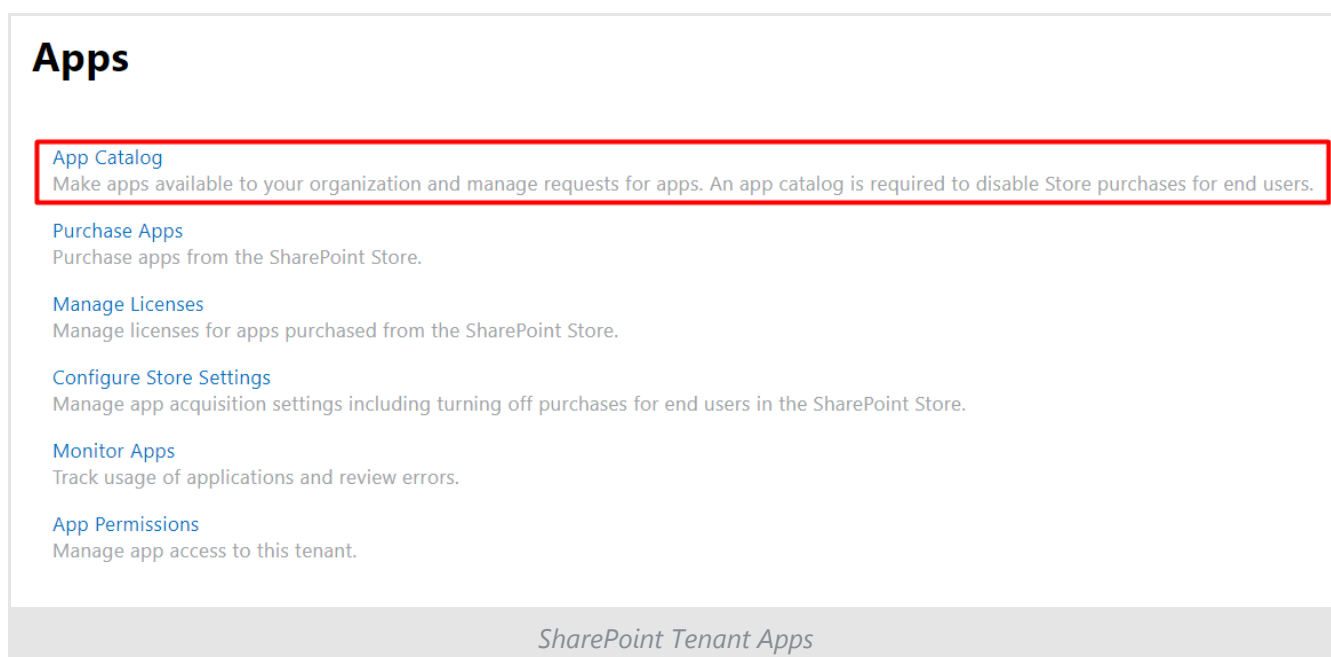


Installation

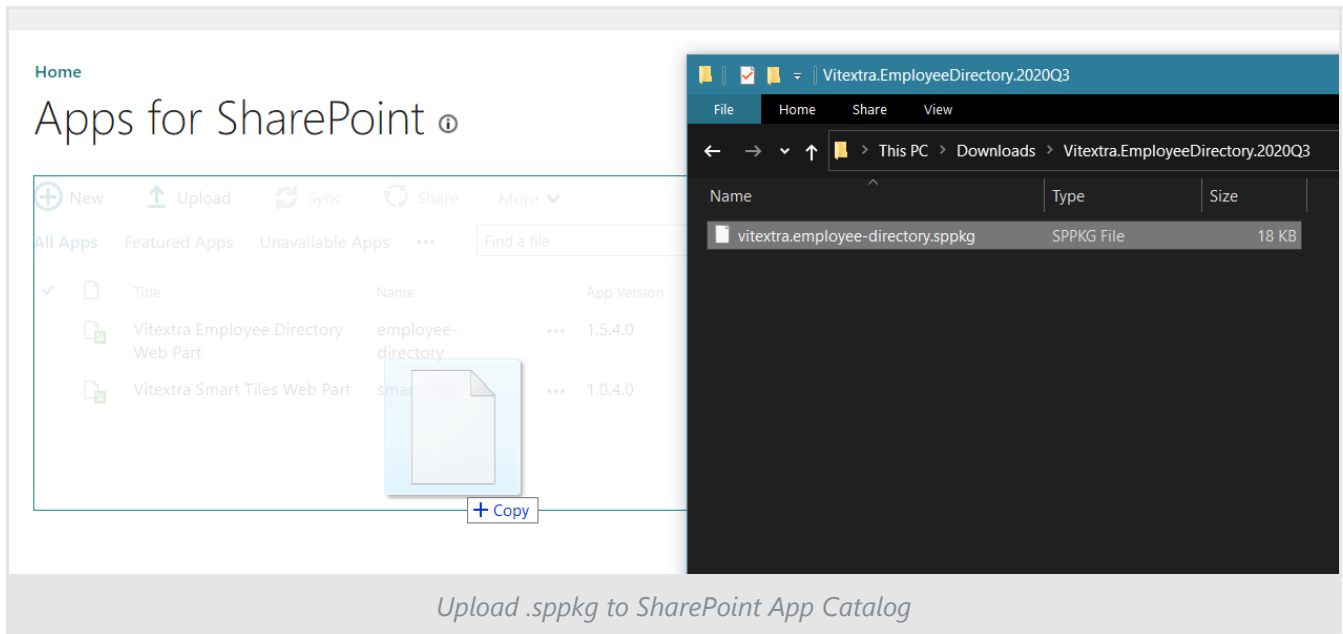
From SharePoint Admin Center go to **More Features** and click Open button under **Apps** heading:



Go to **App Catalog**



Open **Apps for SharePoint** and upload the extracted .sppkg file.



Confirm you trust the app, check **Make this solution available to all sites in the organization**, and click **Deploy**.

Do you trust Vitextra Employee Directory Web Part?

The client-side solution you are about to deploy contains full trust client side code. The components in the solution can, and usually do, run in full trust, and no resource usage restrictions are placed on them.


This client side solution will get content from the following domains:

<https://vitextra-storage.azureedge.net/spfx/>

☒ Make this solution available to all sites in the organization

If you clear this setting, users won't be able to add the web part to pages. The web part will continue to work if it was already added to pages.

Please go to the API Management Page to approve pending permissions. These are the permissions that need to be reviewed: Microsoft Graph, Directory.Read.All; Microsoft Graph, User.Read.All; Microsoft Graph, Presence.Read.All; Microsoft Graph, Calendars.Read



Vitextra Employee Directory Web Part

Deploy

Cancel

SPFx Deploy Confirmation

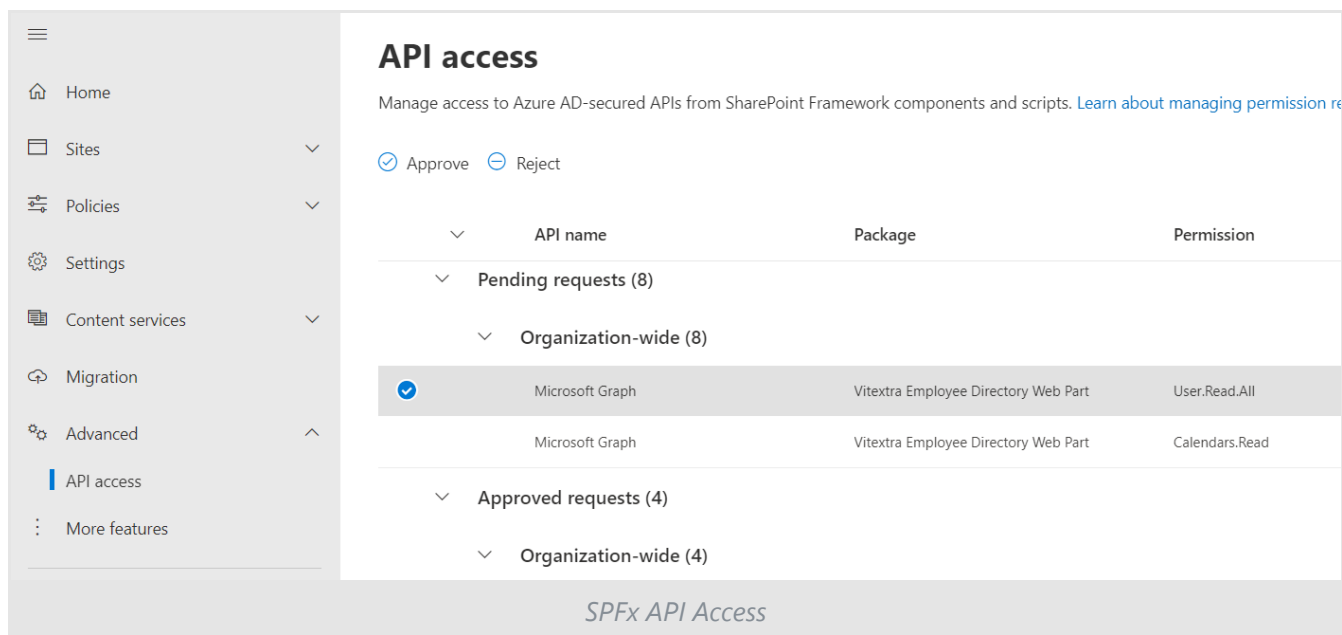
Once the new version of Employee Directory is deployed you'll see it in the list of installed client-side packages.

API Access

Go to **API Access** section in SharePoint Admin Center to make sure the installed application has the necessary permission to the API. Expand **Pending Request** heading and approve API access requests.

Note

The new version of the Employee Directory app has new required permission (**Calendars.Read**) to get the user's availability status.



The screenshot shows the 'API access' page in SharePoint. The left sidebar contains navigation links: Home, Sites, Policies, Settings, Content services, Migration, Advanced, API access (selected), and More features. The main content area is titled 'API access' and includes a description: 'Manage access to Azure AD-secured APIs from SharePoint Framework components and scripts. [Learn about managing permission requests](#)'. Below the title are 'Approve' and 'Reject' buttons. A table lists API requests with columns for 'API name', 'Package', and 'Permission'. The table is divided into 'Pending requests (8)' and 'Approved requests (4)'. Under 'Pending requests', there is an 'Organization-wide (8)' section. One request is highlighted: 'Microsoft Graph' (API name), 'Vitextra Employee Directory Web Part' (Package), and 'User.Read.All' (Permission). Another request is visible below it: 'Microsoft Graph' (API name), 'Vitextra Employee Directory Web Part' (Package), and 'Calendars.Read' (Permission). Under 'Approved requests', there is an 'Organization-wide (4)' section. At the bottom of the page, the text 'SPFx API Access' is displayed.

| API name | Package | Permission |
|-----------------------|--------------------------------------|----------------|
| Pending requests (8) | | |
| Organization-wide (8) | | |
| Microsoft Graph | Vitextra Employee Directory Web Part | User.Read.All |
| Microsoft Graph | Vitextra Employee Directory Web Part | Calendars.Read |
| Approved requests (4) | | |
| Organization-wide (4) | | |

License Update

The update process, as well as downgrade one, does not affect your subscription or license. No additional action is required.

Note

There are no additional expenses associated with the update of cloud-based Vitextra solutions.